

Treasurers use only ~ Date paid \_\_\_\_\_ Check # \_\_\_\_\_

**Walnut Valley Women's Club  
Check Requisition**

**Submit to Treasurer** \_\_\_\_\_ **Date** \_\_\_\_\_

**Check payable to:** \_\_\_\_\_

**Address** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Expense for:** \_\_\_\_\_

**Requested by:** \_\_\_\_\_

**Bill to Account:** \_\_\_\_\_

as per budget

**Approved by Chairman** \_\_\_\_\_

Chairman's signature

**Attach receipts**

**Summary of Expenses:**

**Total** \_\_\_\_\_

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